

2021 Metro North Portland Vanport Legacy Enhancement Grant

North Portland Community Works believes in the power of story and chose to name this grant the Metro North Portland Vanport Legacy Enhancement Grant. The story of Vanport, once Oregon's second largest city and the center of North Portland, is one of historic loss, the power of nature, a rich multicultural community, and tragic displacement (learn more about Vanport www.vanportmosaic.org).

Funds for this grant program come from Metro's commitment to provide a community benefit when licensing new solid waste facilities. For the Metro North Portland Vanport Legacy Enhancement Grant, the Recology waste recycling facility pays into a fund to support these community benefit grants.

(learn more about the Recology recycling facility <https://www.recology.com/recology-portland/suttle-road-material-recovery-facility/>).

North Portland Community Works, in partnership with Metro, administers these funds. Since 1994, North Portland Community Works has provided support for community building programs and projects by and for the community (learn more about North Portland Community Works www.npnscommunity.org/fundmyproject).

Funds Available

Up to \$55,000 will be available in January 2021 with anticipated additional funds of up to \$20,000 available in June 2021. Funding will be available in two categories:

- Projects/Programs/Community Events – Groups seeking between \$500 to \$2,000 for community building projects and programs.
- Operational Capacity – For groups with a demonstrated annual operating budget, funds of up to \$10,000 are available to continue ongoing community work.

An organization may submit grant applications in both funding categories.

Qualification

Qualifying organizations will have the appropriate organizational structure and capacity to complete grant funded projects and programs. Organizations must have either federal 501 (c) (3) tax-exempt status or be fiscally sponsored and must have general liability insurance. Grant requests may include requests to fund insurance costs and application for non-profit federal tax status. Please contact us if you have questions or should these qualifying requirements present a barrier.

Projects and programs must not discriminate based on race, ethnicity, age, gender, or sexual orientation and may not promote nor inhibit religion.

Grant Criteria

This is a reimbursable grant. Funds must be expended before being reimbursed. North Portland Community Works may be able to work with grant recipients if this is a barrier.

NP Vanport Legacy Enhancement Grant Boundaries: Eligible projects and programs must serve communities in the North Portland Peninsula, Hayden Island, the Bridgeton, East Columbia, and/or Piedmont neighborhoods (see map).

Projects must meet one of the following goals:

1. Benefit youth, seniors, low income persons or underserved populations.
2. Result in improvement in safety.
3. Result in improvement to, or an increase in, recreational areas and programs.
4. Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and the opportunities to enjoy them.
5. Improve the appearance or environmental quality of the community.
6. Reduce the amount or toxicity of waste.
7. Increase reuse and recycling opportunities.

Application Process

- Completely fill out the Metro North Portland Vanport Legacy Enhancement Grant 2021 Application. **Do not send additional materials.**
- Applications may be filed by either email or by U.S. Mail.
 - **Email filing address:** tom@npcworks.org
 - **U.S. Mail filing address:** Please contact us **before October 1st** for the address and instructions if you wish to mail your completed application, tom@npcworks.org or leave a message at 503.805.3479.
- **Applications must be received before Midnight, October 15, 2020.** Applications received after October 15th will not be considered.
- A five-member selection committee, four community members along with Metro District 5 Councilor Sam Chase, review and rank applications.

Grant Assistance

For personal grant assistance, to learn more about the grant, get grant writing tips, and have questions answered, please contact us between September 1 and September 30, 2020 to set up a phone appointment at tom@npcworks.org or leave a message at 503.805.3479.

Timeline

September 1, 2020	Applications available
September 1-30, 2020	Personal grant assistance appointments
Oct 15, 2020	Applications must be received before midnight
December 2020	Grant awards are announced
January 2021	Initial grant phase funds available (up to \$55,000)
July 2021	Secondary phase funds available (up to \$23,000)
June 30, 2022	Grant project completion date

Grant Awards

- Grants awarded are expected to be expended and final reports submitted by June 30, 2022.
- Only those expenses incurred after the grant award date will be eligible for reimbursement.
- Successful grant recipients are required to complete quarterly reports that include digital video, photos, etc. Grant recipients may also be asked to meet with the funder and other grantees during the grant year.
- Grant recipients will be asked to recognize Metro and North Portland Community Works in printed and electronic materials.

More Information

Tom Griffin-Valade, Grant Administrator, tom@npcworks.org



Metro North Portland Vanport Legacy Grant

2021



- Answer all questions. Do not submit additional materials
- **Limit answers to no more than ½ page for each question. Use 12 point font.**

■ Section 1

Grant review committee members may contact you with questions regarding your application.

APPLICANT INFORMATION

Project Title _____

Neighborhood(s) Served _____

Organization Name _____

Grant Funds Requested: \$ _____

501c3 Status: Yes _____ No _____ Fiscal Sponsor: Yes _____ No _____

Project Coordinator(s) _____

Email _____ Phone _____

Alternate Coordinator(s) if relevant _____

Email _____ Phone _____

Partner Organization(s) if relevant _____

■ Section 2

Under which one of the Grant Categories should this project or program be considered (Select either A or B)?

- A. Projects/Programs/Community Events (skip Section 9 below)
- B. Operational Capacity (skip Section 8 below)

Which one of the Grant Criteria does this project or program address (select only one of the criteria from the list below)?

- 1. Benefit youth, seniors, low income persons or underserved populations.
- 2. Result in improvement in safety.
- 3. Result in improvement to, or an increase in, recreational areas and programs.
- 4. Result in the preservation or enhancement of wildlife, riparian zones, wetlands, forest lands and marine areas, and/or improve public awareness and the opportunities to enjoy them.
- 5. Result in rehabilitation or upgrade of real or personal property owned or operated by a nonprofit organization having 501 (c) (3) status under the Internal Revenue Code.
- 6. Improve the appearance or environmental quality of the community
- 7. Reduce the amount or toxicity of waste.
- 8. Increase reuse and recycling opportunities.

■ Section 3

Describe the project or program and how the funds will be used. Use this space to provide a narrative of the project with listed budget itemization.

■ Section 4

Who will benefit from this project or program? How many people will be engaged? How will outreach be conducted? How will the project welcome diversity?

■ Section 5

Provide a simple timeline for your project or program, including your expected start and completion dates and any major project milestones.

■ Section 6

How will the project be implemented if not fully funded? What are the priorities for the funds requested?

■ Section 7

What will the long-range impact of the project have on the North/Northeast Portland community after the requested grant funds have been expended?

Section 8 This section ONLY for Grant Category A (projects, programs, events)

Budget

Please include as much detail as possible (if the budget table below does not provide adequate space for this detail, an additional explanation page may be added). The budget must relate to the narrative in the above sections. Match funding is encouraged, but not required.

Item/Service/Expense	Requested Funds	Matching Funds CASH	Matching Funds IN KIND	TOTAL
Personnel Staff salaries, direct project management, volunteer labor (show hourly rates, total hours).	\$	\$	\$	\$
Overhead Costs Utilities, advertising, rent, telephone bills, administrative costs directly related to project (e.g., accounting, fiscal management). Show estimated cost for each item listed.	\$	\$	\$	\$
Professional Services Functions performed by independent contractors.	\$	\$	\$	\$
Materials, Equipment, Supplies List items, quantities, prices.	\$	\$	\$	\$
Transportation or Travel Costs Itemize. Mileage rate of \$0.54/mile applies.	\$	\$	\$	\$
Other Describe, itemize.	\$	\$	\$	\$
TOTAL	\$	\$	\$	\$

Total Requested Funds must match the Grant Funds Requested in Section 1 of the application.

In-Kind Support: Donated services and time can include estimated dollar amount of in-kind donations and/or general volunteer hours at \$22.75 per hour. For professional or skilled volunteer work, visit www.bls.gov/oes/current/oes_or.htm to identify a median per hour volunteer rate.

Section 9 This section ONLY for Grant Category B (organizational capacity)

Please attach (or include a link to) the:

- Most recent IRS 990 filing
- Current budget
- Current financial balance report

Note: For fiscally sponsored organizations, attach the most recent IRS 990 filing and the current financial balance report of the fiscal sponsor and in addition attach the current budget and current financial balance report of the applying organization.

